

**THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES**  
**May 11, 2020**

A regular meeting of the Board of Examiners of Psychology was held on May 11, 2020 via Zoom teleconferencing.

**MEMBERS PRESENT**

Jean Deters, Psy.D. - Chair  
Joseph Dickhaus, M.S.  
Erica Pristas, Ph.D.  
Justin Gilfert – Citizen at Large  
Jamie Hopkins, Ph.D. – Vice Chair  
Stacy Seale, M.S.  
Emily Skaggs, Psy.D.  
Brenda Nash, Ph.D.  
Elizabeth McKune, Ed.D.

**MEMBERS ABSENT**

**DEPARTMENT OF PROFESSIONAL LICENSING**

Courtney Cook, Board Administrator  
Chessica Nation, Administrative Section Supervisor  
Dr. Michael Newman, Commissioner  
Robin Vick, Fiscal Administrative Section Supervisor

**OTHER**

David Trimble, Legal Counsel  
Kevin Winstead, DPL General Counsel  
Katie McBride - KPA

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**CALL TO ORDER**

Dr. Deters called the meeting to order at 10:00 a.m.

**MINUTES**

The minutes of the April 13, 2020 meeting were presented to the Board. Dr. Hopkins made a motion to approve the minutes. Mr. Gilfert seconded the motion and it carried.

**MONTHLY FINANCIAL REPORT & LEGAL FEES**

The April 2020 financial report was presented to the Board.

**DPL REPORT**

Dr. Newman reported that there was no particular timeline of DPL returning back to the office.

The Board discussed the MOA with DPL that was presented at the April 13<sup>th</sup> meeting. The only semantic changes were that the wording ‘Fiscal Management’ was changed to ‘Fiscal Operations’ and that there was a slight increase for the MOA. Mr. Dickhaus made a motion to accept the contract with DPL. Dr. Hopkins seconded the motion, carried.

Robin Vick advised the RFP for investigators has been approved and will be posted May 15<sup>th</sup>. Bids are due by May 27<sup>th</sup> at 3:00 pm. Robin is emailing current investigators to let them know if they want to place bids.

**LEGAL REPORT**

The Board discussed the MOA with OLS that was presented at the April 13<sup>th</sup> meeting. Dr. Skaggs made a motion to accept the contract with OLS. Mr. Dickhaus seconded the motion, carried.

**COMPLAINTS SCREENING COMMITTEE**

- 2019PSY00010 – ongoing.

- 2019 PSY00020 – ongoing.
- 2019PSY00031 – ongoing.
- 2019PSY00018 – ongoing.
- 2019PSY00027 – ongoing.
- 2019PSY00028 – ongoing.
- 2019PSY00029 – ongoing.
- 2019PSY00019 – Complaints Committee made a motion to assign the case to investigator Paula Berry. Dr. Hopkins seconded the motion, carried.
- 2019PSY00024 – Complaints Committee made a motion to issue a private admonishment. Dr. Skaggs seconded the motion, carried.
- 2019PSY00025 – Complaints Committee made a motion to issue a private admonishment. Dr. Skaggs seconded the motion, carried.
- 2020PSY00001 – Complaints Committee made a motion to assign the case to investigator Melissa Hall. Dr. Hopkins seconded the motion, carried.
- 2020PSY00002 – Complaints Committee made a motion to assign the case to investigator Melissa Hall. Dr. Nash seconded the motion, carried.

### **OLD BUSINESS**

The Board is discussing options on how to proctor/provide exams during the state of emergency, virtual platform being an option. April, May, and June exams are canceled. The Board tentatively plans to resume exams in July. Updates will be sent to applicants registered for these dates.

There will be another COVID-19 Memo that will cover issues that are being brought forth.

### **NEW BUSINESS**

There will be another COVID-19 Memo that will cover issues that are being brought forth.

Alex Siegel from ASPPB provided information as to what they are doing/plan to do during the COVID-19 pandemic as well as other states procedures.

The Board discussed that training programs are likely modifying parts of their curriculum and training in response to COVID-19. The Board does not evaluate course content, ceding that responsibility to training programs. It is the position of the Board that if credits are listed on a transcript, that coursework will be accepted by the Board for licensure. If a licensee does not feel competent to practice in a particular domain, or in the case of assessment with a particular instrument, because of COVID modifications to their training, they must inform their supervisor and/or seek additional training before engaging in that domain or administering that assessment instrument. The Board expects all licensees to practice within their competence.

### **Email Questions**

The Board discussed regular questions received via email.

### **LICENSURE STATUS REPORT**

The Board reviewed the licensure status report.

### **COMMITTEE REPORTS**

A motion was made by Mr. Gilfert to take the actions recommended by the corresponding committees. Dr. Skaggs seconded the motion and it carried.

### **Education and Training Ad Hoc Committee:**

Committee discussed how they would like to possibly move the exams online during the COVID-19 pandemic via zoom.

### **Supervision Committee**

No report.

**Continuing Education Committee**

No report.

**Credentials Review Committee**

Mr. Dickhaus discussed the situation with a reciprocity applicant.

A discussion was made about how to handle an applicant who currently holds an inactive Kentucky license and has applied for the Nonresident status as well as the online temporary telehealth registration.

**Examination Committee**

There was reiteration on postponing the next couple of months of exams and hopefully have a tentative date by July.

**Disciplined Psychologists Committee**

No report.

**Newsletter Committee**

Mr. Gilfert stated that all updates are ready. He is still needing a paragraph from Dr. Nash for the newsletter. The newsletter is planned to be put out in June or July.

**SCHEDULE NEXT MEETING**

Monday, June 8, 2020 at 10:00 a.m.

**PER DIEM**

Mr. Gilfert made a motion to approve per diem compensation for eligible members attending today's meeting. The motion, seconded by Dr. Hopkins, carried.

**ADJOURNMENT**

A motion was made by Mr. Dickhaus to adjourn the meeting at 12:26 p.m. The motion, seconded by Dr. Hopkins, carried.



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Jean Deters, Psy.D. – Chair